



Royal

College of Engineering and Technology

Akkikavu, Chiramanangad P.O, Thrissur Dt. Kerala - 680604
Approved by AICTE & Affiliated to APJ Abdul Kalam Technological University
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NAAC Accredited Institution



20.11.2021

SL NO	ACTION TAKEN
1	IQAC reconstituted with effect from 1/11/2021. Entrusted IQAC co-ordinator to convene the meetings at regular intervals to plan and execute quality initiative.
2	NAAC AQAR preparation is proceeding under the guidance of IQAC coordinator and director



Allex
Sh. Deev V
PRINCIPAL
ROYAL COLLEGE OF ENGINEERING & TECHNOLOGY
AKKIKAVU

ROYAL COLLEGE OF ENGINEERING & TECHNOLOGY

Minutes of IQAC Meeting

Name of the meeting: IQAC Meeting	Date: 1/11/2021	
Name of the Facilitator: Principal	Time: 12.15 PM	
Meeting type: Scheduled	Venue: Conference Room, RCET	
Attendees		
Mr.V.P .Salim , CEO	Mr.Sajeesh N /AP MECH	
Dr. Devi V, Principal	Mrs.Mini Ittoop AP/CSE	
Ms.Amrutha M Chemmanur , IQAC Director	Mrs. Sharmila K P, AO/Administration	
Dr. N.Muthukumaran , IQAC Coordinator	Mr. Sabith/ AP CE	
Mrs.Asheera AP/ AS&H	Ms.Sabitha C.B /AP CSE	
Dr.Kiran .P/HoD AD	Mr.Sterlin P.S	
Ms. Ihsana Muhammed, AP/CSE	Mr.Vishnu	
Ms. Najiya Abdul Rahiman, AP/ECE		
Decision		
1	Reviewed the previous meeting minutes and progress has been evaluated.	IQAC Coordinator
2	<p>The Internal Quality Assurance Cell of Royal College of Engineering and technology is reconstituted with the following members.</p> <ol style="list-style-type: none"> 1. Dr. Devi V, Principal - Chairperson 2. Prof. Amrutha M Chemmannur, Dean UG/HOD -EEE - Director 3. Prof. Muthukumaran, HOD/CE - Coordinator 4. Mr. V P Salim, CEO, Management Representative - Member 5. Dr. Kiran P, Associate Professor/EEE - Member 6. Mrs. Mini Ittoop, AP/CSE -Member 7. Mrs. Sabitha C B, AP/CSE - Member 8. Mr. Sabith, AP/CE - Member 9. Ms. Ihsana Muhammed, AP/CSE - Member 10. Ms. Najiya Abdul rahiman, AP/ECE - Member 11. Mr. Sajeesh N, AP/ME - Member 12. Mrs. Asheera L, AP/ASH- Member 13. Mrs. Sharmila, Administrative Manager - Member 14. Mr. Mathew Kurian, Director/Manifold Institute of Technical Education - Member 15. Mr. Vishnu T, 2016-20 Batch/EEE - Member 16. Abhilash R Pillai, S6 CSE - Member 17. Mrs. Rejitha Shaji, Ward Member/ Kadangode Grama Panchayath - Member 18. Mr. Sathyanarayanan, PTA President - Member 19. Mr. Sterlin P S, CEO/Volkamen Industries - Member 	
3	IQAC Department co-ordinators are instructed to coordinate the data collection and consolidation for the preparation of NAAC - AQAR	IQAC Department Coordinators

Prepared by
(Signature)
Dr.N.Muthukumaran
IQAC Coordinator

Verified by
(Signature)
Mrs.Amrutha M Chemmanur
IQAC Director

Approved by
(Signature)
Dr. Devi V
Principal



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